

COVER SHEET FOR FILING CIVIL ACTIONS
COMMONWEALTH OF VIRGINIA

Case No.
(CLERK'S OFFICE USE ONLY)+

..... Circuit Court

v./In re:

PLAINTIFF(S)

DEFENDANT(S)

I, the undersigned plaintiff attorney for plaintiff hereby notify the Clerk of Court that I am filing the following civil action. (Please indicate by checking **box** that most closely identifies the claim being asserted or relief sought.)

- | | | |
|--|--|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Contract Action | <input type="checkbox"/> Landlord/Tenant |
| <input type="checkbox"/> Administrative Appeal | <input type="checkbox"/> Contract Specific Performance | <input type="checkbox"/> Mechanics Lien |
| <input type="checkbox"/> Adult Protection | <input type="checkbox"/> Correct/Erroneous State/Local Taxes | <input type="checkbox"/> Medical Malpractice |
| <input type="checkbox"/> Aid and Guidance | <input type="checkbox"/> Counterclaim | <input type="checkbox"/> Motor Vehicle Tort |
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Court Appointment of Guardian (Competency) | <input type="checkbox"/> Name Change |
| <input type="checkbox"/> Annulment | <input type="checkbox"/> Cross Claim | <input type="checkbox"/> Order to Sever |
| <input type="checkbox"/> Appeal Decision of ABC Board | <input type="checkbox"/> Custody/Visitation/Support/ Equitable Distribution | <input type="checkbox"/> Partition |
| <input type="checkbox"/> Appeal Decision of Board of Zoning | <input type="checkbox"/> Declaratory Judgment | <input type="checkbox"/> Petition |
| <input type="checkbox"/> Appeal Decision of Comp Board | <input type="checkbox"/> Declare Death | <input type="checkbox"/> Product Liability |
| <input type="checkbox"/> Appeal Decision of Employment Commission | <input type="checkbox"/> Delinquent Taxes | <input type="checkbox"/> Quiet Title |
| <input type="checkbox"/> Appeal Decision of Local Government | <input type="checkbox"/> Detinue | <input type="checkbox"/> Referendum Elections |
| <input type="checkbox"/> Appeal Decision of Marine Resources Commission | <input type="checkbox"/> Divorce | <input type="checkbox"/> Reformation of Trust |
| <input type="checkbox"/> Appeal Decision of Voter Registration | <input type="checkbox"/> Ejectment | <input type="checkbox"/> Reinstatement of Driving Privileges |
| <input type="checkbox"/> Appointment of Church Trustee, Substitute Fiduciaries | <input type="checkbox"/> Encumber/Sell Real Estate | <input type="checkbox"/> Reinstatement (General) |
| <input type="checkbox"/> Approval of Right to be Eligible to Vote | <input type="checkbox"/> Enforce Vendor's Lien | <input type="checkbox"/> Removal |
| <input type="checkbox"/> Asbestos Litigation | <input type="checkbox"/> Escheat | <input type="checkbox"/> Separate Maintenance |
| <input type="checkbox"/> Attachment | <input type="checkbox"/> Establish Boundaries | <input type="checkbox"/> Standby Guardian/Conservator |
| <input type="checkbox"/> Bond Forfeiture Appeal | <input type="checkbox"/> Expunge | <input type="checkbox"/> Termination of Mineral Rights |
| <input type="checkbox"/> Child Abuse and Neglect - Unfounded Complaint | <input type="checkbox"/> Forfeiture of U.S. Currency | <input type="checkbox"/> Unlawful Detainer |
| <input type="checkbox"/> Civil Contempt | <input type="checkbox"/> Freedom of Information | <input type="checkbox"/> Vehicle Confiscation |
| <input type="checkbox"/> Claim impleading Third Party Defendant | <input type="checkbox"/> Garnishment | <input type="checkbox"/> Will Contested |
| <input type="checkbox"/> Complaint - (Miscellaneous) | <input type="checkbox"/> General Tort Liability (other than motor vehicle) | <input type="checkbox"/> Writ of Certiorari |
| <input type="checkbox"/> Compromise Settlement | <input type="checkbox"/> Grievance Procedures | <input type="checkbox"/> Writ of Habeas Corpus |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Guardian Appointment | <input type="checkbox"/> Writ of Mandamus |
| <input type="checkbox"/> Confessed Judgment | <input type="checkbox"/> Impress/Declare a Trust | <input type="checkbox"/> Writ of Prohibition |
| <input type="checkbox"/> Concealed Handgun Permit Denial | <input type="checkbox"/> Injunction | <input type="checkbox"/> Writ of Quo Warranto |
| <input type="checkbox"/> Conservator of Peace | <input type="checkbox"/> Interdiction | <input type="checkbox"/> Wrongful Death |
| <input type="checkbox"/> Construe Will | <input type="checkbox"/> Interrogatory | <input type="checkbox"/> Other |
| | <input type="checkbox"/> Intentional Tort | |
| | <input type="checkbox"/> Judgment Lien-Bill to Enforce | |
| | <input type="checkbox"/> Judicial Review | |

Damages in the amount of \$ are claimed.

.....
DATE

.....
 PLAINTIFF DEFENDANT ATTORNEY FOR PLAINTIFF
 DEFENDANT

.....
PRINT NAME

.....
ADDRESS /TELEPHONE NUMBER OF SIGNATOR

Civil Action Type Codes (Clerk's Office Use Only)

Accounting	ACCT	Establish Boundaries.....	ESTB
Administrative Appeal	AAPL	Expunge	XPUN
Adult Protection	PROT	Forfeiture of U.S. Currency.....	FORF
Aid and Guidance.....	AID	Freedom of Information.....	FOI
Annexation	ANEX	Garnishment.....	GARN
Annulment.....	ANUL	General Tort Liability (Other Than Motor Vehicle)	GTOR
Appeal Decision of ABC Board	ABC	Grievance Procedures.....	GRV
Appeal Decision of Board of Zoning	ZONE	Guardian Appointment.....	GABC
Appeal Decision of Comp Board	ACOM	Impress/Declare a Trust	TRST
Appeal Decision of Employment Commission.....	EMP	Injunction	INJ
Appeal Decision of Local Government.....	GOVT	Interdiction.....	INTD
Appeal Decision of Marine Resources Commission...	MAR	Interpleader	INTP
Appeal Decision of Voter Registration	AVOT	Intentional Tort.....	ITOR
Appointment of Church Trustee, Substitute		Interrogatory.....	INTR
Fiduciaries	AOCT	Judgment Lien-Bill to Enforce.....	LIEN
Approval of Right to be Eligible to Vote	VOTE	Judicial Review.....	JR
Asbestos Litigation.....	AL	Landlord/Tenant	LT
Attachment	ATT	Mechanics Lien	MECH
Bond Forfeiture Appeal.....	BFA	Medical Malpractice.....	MED
Child Abuse and Neglect – Unfounded Complaint.....	CAN	Motor Vehicle Tort	MV
Civil Contempt	CCON	Name Change.....	NC
Claim Impleading Third Party Defendant.....	CTP	Order to Sever	SEVR
Complaint - (Miscellaneous)	COM	Partition.....	PART
Compromise Settlement	COMP	Petition	PET
Condemnation	COND	Product Liability.....	PROD
Confessed Judgment.....	CJ	Quiet Title	QT
Concealed Handgun Permit.....	CWP	Referendum Elections.....	ELEC
Conservator of Peace.....	COP	Reformation of Trust.....	REFT
Construe Will	CNST	Reinstatement of Driving Privileges	DRIV
Contract Action	CNTR	Reinstatement (General).....	REIN
Contract Specific Performance.....	PERF	Removal	REM
Correct/Erroneous State/Local Taxes	CTAX	Restore Driving Privileges	REST
Counterclaim	CC	Separate Maintenance.....	SEP
Court Appointment of Guardian (Competency).....	APPT	Standby Guardian/Conservator	STND
Cross Claim	CROS	Termination of Mineral Rights.....	MIN
Custody/Visitation/Support/Equitable Distribution....	CVS	Unlawful Detainer.....	UD
Declaratory Judgment.....	DECL	Vehicle Confiscation.....	VEH
Declare Death.....	DDTH	Will Contested.....	WILL
Delinquent Taxes.....	DTAX	Writ of Certiorari.....	WC
Detinue.....	DET	Writ of Habeas Corpus.....	WHC
Divorce.....	DIV	Writ of Mandamus	WM
Ejectment.....	EJCT	Writ of Prohibition.....	WP
Encumber/Sell Real Estate.....	RE	Writ of Quo Warranto	WQW
Enforce Vendor's Lien	VEND	Wrongful Death.....	WD
Escheat	ESC		