

Caroline County Utility Extension Application & Plan Requirements

In order to assist those parties wishing to extend the County Utility Systems beyond that required for home utility service the following procedure will assist you in moving rapidly through the proposed extension of our Utility Systems.

1. Utility Extension Application Fee: The County Utilities Utility Application fee is a one time fee that provides for the administrative handling of your extension plans. The current fee is \$25.00* which should be paid at the time plans are submitted.
2. Caroline County participates in Local Review and utilizes our Utility Consultants for plan review. The cost of this review is the expense the County incurs in that review plus an administrative fee for recovery of those monies.
3. Caroline County will provide inspection of the Utility Extension Construction. Charges for inspection are invoiced in arrears on a monthly basis plus an Administrative Fee of 10%.
4. Rough grade within 6" final grade must be accomplished prior to the commencement of utility construction.

All engineering design must follow good engineer practices and be in accordance with the Caroline County Utility Construction Standards and should include the following information specific to Caroline County, which are available on the Public Works Web page.

- A Plan Sheet Index
- Plan Sheet Match Lines
- A listing of the Utility Extension components and their projected cost such as the linear feet of different size and type water and sewer mains as well as all appurtenant equipment such as manholes, fire hydrants, etc.
- An Erosion & Sediment Control plan for the construction planned as part of the Utility Extension. If total project E&S is to handle utility construction all E&S control measures must be installed prior to the commencement of utility construction. Plans should also note that the project E&S if applicable includes utility construction.

*All fees and charges stated are subject to change without notice.

Application for Utility Extension Caroline County Public Works Department

PO Box 424
Bowling Green, Virginia 22427
(804)633-4386 Office (804) 633-9558 fax

Development or individual unit to be serviced _____

Name & Address of Owner _____

(Telephone)

Name & Address of Owners Representative _____

(Telephone)

of Plan Sets _____

Application Fee \$ _____

Date _____

By _____